

<b>REVIEW:</b>	<b>Support for Independent Museums and Heritage Centres</b>	
<b>Committee:</b>	Community Services Scrutiny Committee	<b>Chair:</b> To Be Confirmed (TBC)
<b>Lead support officer:</b>	TBC	

## SCOPING

<b>Terms of Reference</b>
<p>An understanding of the role and purpose of museums and heritage centre run independently from the local authority</p> <p>An appraisal of their value in terms of local and regional provision</p> <p>Their context in connection with local authority run heritage centres and the City Museum</p> <p>Review of collections and assets held by the local authority and independent museums, including how objects are stored and accessed by the public</p> <p>An assessment of what support independent museums and heritage centres receive and additional support required</p>

<b>Desired outcomes</b>
<ul style="list-style-type: none"> <li>• To gain an understanding of the role of independent museums and heritage centres, including how they are run, what purpose they service for the wider community and their relation to similarly run local authority facilities</li> <li>• Recommend what additional, new support should be given to the independent museum and heritage centres and where that support should come from</li> <li>• Look at increased ways of linking local authority and independent facilities together to best use resources</li> <li>• Feed findings into the Heritage Strategy being produced for the County</li> </ul>

### Key questions

- What is the activity and purpose of the independent museums and heritage centres e.g. operating venues, holding collections, run education programmes
- Is there a market for museums and heritage centres, and what are the audience figures and impact on tourism and community development
- How are independent museums and heritage centres run e.g. volunteers, trusts status, part of a wider organisation, are facilities free, how is income raised
- What current support is given, in kind and in cash
- What are the links with Herefordshire Heritage Services and at a regional level Museums, Libraries and Archives
- Are there ways the independent museums and heritage centres could work together to gain more
- What are the areas of need to develop

### Corporate Plan Priorities

To sustain vibrant and prosperous communities, by providing more efficient, effective and customer-focused services for communities, including clean streets

### Timetable (some of the facilities are only open seasonally and will influence the time table)

<i>Activity</i>	<i>Timescale</i>
Agree approach, programme of consultation/research/provisional witnesses/dates	July 06
Collect current available data	July to August 06
Collect outstanding data	September 06
Analysis of data	October 06
Final confirmation of interviews of witnesses	September 06
Carry out programme of interviews	October 06
Agree programme of site visits	July 06
Undertake site visits as appropriate	August and September 06

Update to Community Services Scrutiny Committee	October 06
Final analysis of data and witness evidence	November 06
Prepare options/recommendations	December 06
Present Final report to Community Services Scrutiny Committee	January 07
Present options/recommendations to Cabinet	February 07
Cabinet response	March 07
Implementation of agreed recommendations	April 07 onwards
<b>Members</b>	<b>Support Officers</b>
Four Members of the Community Services Scrutiny Committee	Lead Officer TBC  Craig Goodall – Committee Officer (Scrutiny)